

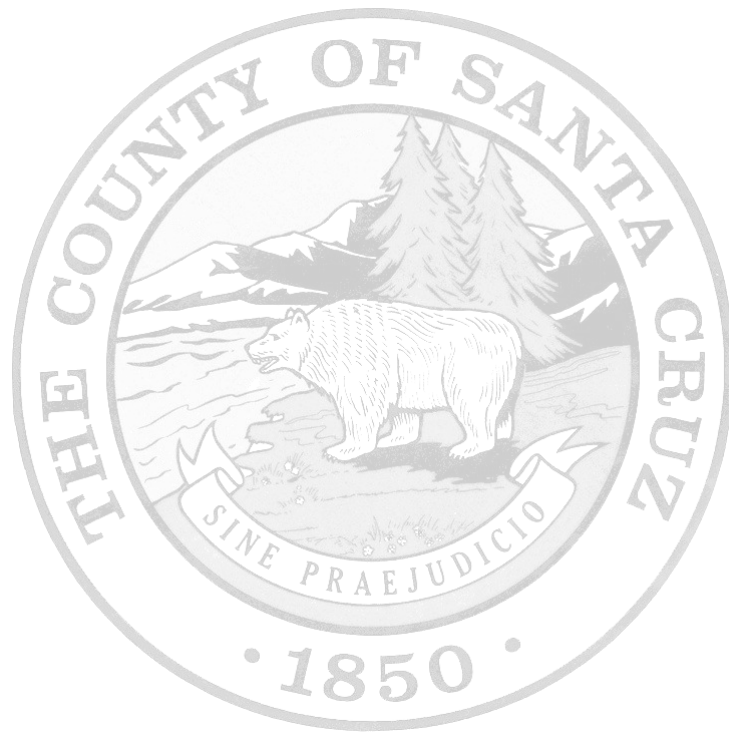
Senior Social Worker

1. If out of home care is required, research the available residential care or skilled nursing facilities and arrange the placement. (6 - Health related Referral, Monitoring and Coordination)
2. Provides outreach to high risk, high need populations to provide information about services offered by Medi-Cal and directs clients to Medi-Cal eligibility workers for eligibility determination. (4 – Health related Outreach) (8 - Medi-Cal applications),
3. Refers Medi-Cal eligible individuals directly to services to meet their needs. (4 – Health related Outreach) (6 - Health related Referral, Monitoring and Coordination)
4. Coordinates with public health nursing who conducts a medical assessment, to develop a complete coordinated plan of care to maintain the individual in their home. (6 - Health related Referral, Monitoring and Coordination)
5. Conducts interviews with the client, available relatives and caretakers, and representatives from other agencies providing services to develop a comprehensive care plan. (6 - Health related Referral, Monitoring and Coordination)
6. Gathers detailed information about client's ability to function in daily living activities, mobility, formal and informal supports and determines unmet service needs. (6 - Health related Referral, Monitoring and Coordination)
7. Develops, coordinates and implements a plan of care which includes a wide range of services such as home health services, transportation resources, IHSS, Public Guardianship, home health nursing. (6 - Health related Referral, Monitoring and Coordination)
8. Monitors and supervises the care plan. (6 - Health related Referral, Monitoring and Coordination)
9. Coordinating Medi-Cal covered health services for a client. (6 - Health related Referral, Monitoring and Coordination)
10. Coordinates and monitors transportation, if client has a physical or mental limitation, to Medi-Cal covered health services to meet their identified needs. (6- Health related Referral, Monitoring and Coordination)
11. Assists individuals and families with aspects of the Medi-Cal application process. (8 - Medi-Cal applications)
12. Develops and maintains contracts with various entities, including those related to health and Medi-Cal program services. (12 & 13 – Health related Contract Administration)
13. Works with community and government agencies to identify and fill gaps in health and Medi-Cal services by collaborating and planning for clients and families in need of such services. (15 & 17 Health related Program Planning and Development)

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Senior Social Worker (continued)

- 14. Collaborates with agency and outside agency staff by engaging in program planning and policy activities to enhance and expand health services, including Medi-Cal services to meet the needs of clients and families. (15 & 17 Health related Program Planning and Policy Development)
- 15. Complete daily Medi-Cal Administrative Activities (MAA) time survey. (20)
- 16. Attends training related to the performance of MAA. (20)



Employee Signature (please sign in blue ink)

Date

Employee Name (printed)